

Euro Mediterranean Human Rights Network

CVR-no. 25 15 54 67

Annual Report for 2003

(3. Financial year)

*The Annual Report has been presented
and adopted at the Association's Execu-
tive Committee Meeting on / 2004*

Chairman

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Management's Statement on the Annual Report

In the opinion of the Management, all information material to the assessment of the Association's financial position, the result for the year and the financial development is disclosed in the Annual Report.

After the balance sheet date no significant events have occurred which are considered to have a material effect on the assessment of Annual Report.

Main activity

The activity of the Association consists of protection and promotion of human rights in the Euro-Mediterranean region. For further description of the activities, we refer to the "Annual narrative report", which can be requested at the office in Copenhagen.

The financial development and activities through 2003

The profit for the year is under the influence of a gain on currency adjustments of DKK 124.426. Otherwise did the financial development not differ from expectations the previous year.

The expected development

The Association's contract with the EU expires ultimo May 2004. However the expiration date has recently been extended until ultimo July 2004. It is management's expectation that the Association before ultimo 2004 will enter into a new contract with the EU on terms comparable to those in the current contract, allowing the Association to carry on the activities in the future and preparing the financial statement 2003 on a going concern basis.

For the financial year 2004, the management expects a temporary reduction in income due to transition from the current EU-contract to the new contract with the EU. The profit and loss account is expected to show a result of app. TDKK 0.

Management's Statement on the Annual Report

Copenhagen, / 2004

Management

Kamel Jendoubi

Eva Nordström

Theocharis Papamargaris

Bahey El-din Hassan

Rabeá Naciri

Randa Siniora

Colm Regan

Klaus Slavensky

Michel Tubiana

Reyhan Yalcindag

Auditors' Report

To the management of Euro Mediterranean Human Rights Network

We have audited the Annual Report of Euro Mediterranean Human Rights Network for the financial year 2003.

The Annual Report is the responsibility of Association's Management. Our responsibility is to express an opinion on the Annual Report based on our audit.

Basis of Opinion

We conducted our audit in accordance with Danish Auditing Standards. Those standards require that we plan and perform the audit to obtain reasonable assurance that the Annual Report is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Annual Report. An audit also includes assessing the accounting policies applied and significant estimates made by Management, as well as evaluating the overall Annual Report presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit has not resulted in any qualification.

Opinion

In our opinion, the Annual Report gives a true and fair view of the financial position at 31 December 2003 of the Association and of the results of the Association's operations for the financial year 2003 in accordance with the Danish Financial Statements Act.

Copenhagen, 2004
PricewaterhouseCoopers
Statsautoriseret Revisionsinteressentskab

Jacob F Christiansen
State Authorised Public Accountant

Accounting policies

Basis of accounting

The Annual Report of Euro Mediterranean Human Rights Network has been prepared in accordance with Danish accounting legislation and generally accepted accounting principles, for Associations and Companies class A. The accounting policy is unchanged compared to previous year.

The Annual Report is prepared without comparative figures.

The amounts in Euro have been calculated on the basis of an exchange rate of DKK 7.45.

Recognition and measurement

The Annual Report has been prepared under the historical cost method.

Revenues are recognised in the income statement as projects are completed according to the percentage-of-completion method. Furthermore, value adjustments of financial assets and liabilities measured at fair value or amortised cost are recognised. Moreover, all expenses incurred to achieve the earnings for the year are recognised in the income statement.

Assets are recognised in the balance sheet when it is probable that future economic benefits attributable to the asset will flow to the Association, and the value of the asset can be measured reliably.

Liabilities are recognised in the balance sheet when it is probable that future economic benefits will flow out of the Association, and the value of the liability can be measured reliably.

Danish kroner is used as the measurement currency. All other currencies are regarded as foreign currencies.

Accounting policies

Profit and loss account

Recognition of income

Income is recognised as projects are completed according to the percentage-of-completion method.

Expenses paid prior to the receipt of subsidy commitments are capitalised. Income and expenses are recognised at the date of receipt of subsidy commitments and in the period to which the subsidy relates.

Balance sheet

Debtors

Debtors are valued according to an individual assessment of the creditworthiness of the debtors.

Liabilities

Liabilities are valued at nominal value.

Profit and loss account 1 January - 31 December 2003

	Note	2003	2003
		DKK	Euro
Membership fees		27.264	3.660
Staff development		4.842	650
HRE Summer School		10.707	1.437
Ministry and Foreign affairs Holland		3.745	503
Subsidies received	1	7.964.305	1.069.034
Total operating income		8.010.863	1.075.284
Salaries and wages	2	2.833.070	380.278
Per Diem		1.244.622	167.063
Activity expenses	3	3.390.940	455.160
Administrative expenses	4	495.673	66.533
Profit/(loss) before financial items		46.558	6.249
Financial income	5	255.488	34.294
Profit/(loss) for the year		302.046	40.543

Distribution of profit

The following amount is available for distribution:

Retained profit in previous years	208.487	27.985
Profit/(loss) for the year	302.046	40.543
Available for distribution	510.533	68.528

Which is proposed distributed as fol-

lows:

Retained profit/(loss)	510.533	68.528
	<hr/>	<hr/>
	510.533	68.528

Balance sheet 31 December 2003

Assets

	Note	2003	2003
		<hr/>	<hr/>
		DKK	Euro
Debtors, subsidies		2.807.718	376.875
Debtors		17.292	2.321
Prepaid expenses and deferred income		267.675	35.930
		<hr/>	<hr/>
Debtors		3.092.685	415.126
		<hr/>	<hr/>
Cash at bank and in hand	6	12.976.364	1.741.794
		<hr/>	<hr/>
Total assets		16.069.049	2.156.919
		<hr/>	<hr/>

Balance sheet 31 December 2003

Liabilities and equity

	Note	2003	2003
		<hr/>	<hr/>
		DKK	Euro
Retained profit/(loss)		510.533	68.528
		<hr/>	<hr/>
Equity	9	510.533	68.528
		<hr/>	<hr/>

Current account, Danish State		12.403.572	1.664.909
Accrued subsidies	7	405.991	54.495
Accrued subsidies Civil Forum		303.909	40.793
Carry-forward activities		23.840	3.200
Other liabilities	8	2.170.320	291.318
Creditors		250.884	33.676
Current liabilities		15.558.516	2.088.391
Total liabilities		15.558.516	2.088.391
Total liabilities and equity		16.069.049	2.156.919

Notes to the Annual Report

2003

DKK

1 Subsidies received

Danida 2003	600.000
EU Commission	5.608.798
EU Commission - Civil Forum	291.106
Ford foundation	309.057
SIDA	744.400
Foundation Rene Seydoux Civil Forum	37.162
Danida Foundation	273.573
Friedrich Ebert Stiftung	66.721
Friedrich Ebert Stiftung Civil Forum	33.488

7.964.305

2 Salaries and wages

Executive Director	405.908
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Information Officer	358.469
Co-ordinator's	831.487
Brussels Co-ordinator	441.703
Student assistance	180.024
Researchers	144.033
Accountant	252.624
Social charges	22.498
Holiday Payment	196.324
	<hr/>
	2.833.070
	<hr/>

3 Activity expenses

Air Travel	1.385.231
Transport, airport/hotel	104.725
Rental of office & Congress room	273.317
Working lunch, receptions, coffee breaks	73.973
Production of reports	225.661
Rental of interpretation equipment	133.606
	<hr/>
Carry-forward	2.196.513
	<hr/>

2003

DKK

3 Activity expenses (continued)

Carry-forward	2.196.513
Office Equipment (purchase)	45.963
Author fees	9.356
Translation & proof reading	425.149
Consultant Civil forum	128.453
Honoraria, speakers & experts	96.968
Interpreters	317.547
Hostesses	27.546
Transport of material	4.664

Invitations, decoration, note pads, folders	34.406
Audit assistance	104.375

3.390.940

4 Administrative expenses

Insurance	12.722
Office equipment	8.423
Communication	86.429
Charges/postage	35.100
Administration DIHR	353.000

495.673

5 Financial income

Interest income, banks	131.062
Currency adjustments	124.426

255.488

2003

DKK

6 Cash at bank and in hand

Jyske Bank 1116283	2.725.608
Jyske Bank 1128866	358.797
Jyske Bank 1126720	7.529.508
Jyske Bank 1153625	369.583
Jyske Bank 1137107	835.458

Jyske Bank 1167815	615.038
Jyske Bank 1169316	342.741
Brussels	154.437
Petty Cash	45.194

12.976.364

7 Accrued subsidies

Accrued EU-subsidies beginning of period	1.578.827
Remainer of EU-subsidies 02/03	1.846.815
Accrued EU-subsidies june - december 2003	2.589.147

6.014.789

Revenue recognized	-5.608.798
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405.991

8 Other liabilities

Current account SKB	65.350
Current account DIHR	1.128.431
Reserve for holiday payment	196.324
Travel reimburses	367.121
Translators	77.545
Due A-income taxes	64.273
Due AM and SP contribution	17.782
Due social charges	5.069
Production of reports	63.936
Various liabilities	184.489

2.170.320

9 Equity

The movements in the equity are specified as follows:

	Retained profit/(loss)	Total
	<hr/>	<hr/>
Equity 1 January	208.487	208.487
Profit/(loss) for the period	302.046	302.046
	<hr/>	<hr/>
	510.533	510.533
	<hr/>	<hr/>

	EU Commis- sion	Civil Forum
	<hr/>	<hr/>
Subsidies received		361.756
Total operating income		<hr/> 361.756
Translation & proof reading		663
Consultant		128.453
Per Diem		53.307
Air Travel		92.466
Transport, airport/hotel		5.163
Rental of office & Congress room		2.603
Working lunch, receptions, coffee breaks		22.186
Production of reports		7.028
Rental of interpretation equipment		1.222
Office Equipment (purchase)		11.294
Honoraria, speakers & experts		4.760
Interpreters		8.381
Invitations, decoration, note pads, folders		12.467

Communication	11.176
Charges/postage	586
Total expenses	<hr/> 361.755